

Sr. Accountant International, Houston

The client wants someone with a 3.5 GPA or better in Accounting. They want a CPA, with an MBA being a plus. The perfect Candidate would have 3 years public and 4 years industry. The month end close cycles require long hours for the first week to week and a half of every month.

Job Description

Position Summary: Senior level accountant that applies principles of accounting to analyze financial information on both an operational and accounting basis and prepare financial reports and written analysis by performing the following duties

Essential Duties & Responsibilities:

- Responsible for the timely and accurate preparation and distribution of monthly, quarterly & annual internal financial statements and reports to management (Corporate and In-Country).
- Through the use of review, general ledger account analysis and other analytical reviews and substantive support, ensures that financial statements are accurate and comply with US GAAP.
- Communicates and coordinates accounting policies and principles to in-country accounting.
- Reviews, investigates and corrects errors and inconsistencies in financial statements and reports on both US GAAP and statutory level.
- Understands the business and performs analysis of financials from operational and accounting perspectives, providing written explanation of variances
- Determines proper treatment of financial transactions and prepares properly documented entries
- Coordinates in-country reconciliation of intercompany accounts
- Prepares reconciliation of US GAAP adjustments to balance sheet accounts and reviews statutory reconciliations to validate balances
- Assists in quarterly/annual external reviews / audits
- Collects appropriate data for federal tax reports and inputs into Tax Department data collection system

Allocation of Time:

- Month end closing process and intercompany account reconciliations – 40%
- Financial analysis and reporting – 40%
- Balance sheet account reconciliations (US GAAP preparation & statutory review) – 15%
- Other – 5%

Skills/Requirements

Required Skills or Tools:

- Proficient using complete Microsoft Suite (Word, Excel, etc.) and PC skills
- Proficient with email system; Microsoft Outlook preferred
- Proficient using computer-based accounting system; Oracle and Accpac preferred, along with Essbase reporting tool
- Time management / organization, ability to set priorities and meet due dates

Preferred Education/Experience:

- Bachelor's degree from a four-year college or university in Accounting; plus seven to eight years related experience in full cycle accounting